

West Fargo Airport Authority Meeting
Date: June 27, 2019
West Fargo Airport – 5:30 PM

Members Present:

Barrett Irving, Dan Loegering, Wade Swenson, Brian Christl,

Members Absent:

Matt Retka, Mark Simmons

Others Present:

Airport Manager Robbie Grande

The meeting was called to order by Wade Swenson

1. The meeting minutes from the May 30th meeting were approved as written. Motion by Barrett and Second by Brian, none opposed – motion carried.
2. ALP:
After meeting with the ND State Aeronautics Commission, some changes were suggested to the ALP.
 - The ultimate length will be shortened to 4,865' instead of 5,500' due to not having enough width on the sides of the runway to accommodate the clear zone needed for the wider (75') runway.
 - We will show only one 19th Ave re-routing option instead of the current three shown.
 - Adjust the South end extension to keep the RPZ clear of 12th Ave.
 - Remove the slight jog in the hangar access road and keep the ramp area the same width as the current ramp.
 - Robbie will coordinate with Moore on the changes and updates.
3. The monthly Income statement and Fund Balance report as of 5/31/2019 were reviewed. No additional questions. Motion by Barrett and Second by Brian, none opposed – motion carried.
4. 2020 Budget:

Jim from the City of West Fargo met with Robbie and Dan to review and clarify some questions he had on the budget submittal. His questions were answered and no changes to our submittal were needed.
5. Report from Airport Manager:

Met with Metro-COG to review a future roads development survey. Robbie will follow up with them to review the proposed re-route of 19th Ave. Seal-coat and crack sealing has been completed.

Verified that checks need to go through the WF City Commission for approval prior to being sent out. Robbie will adjust the date he forwards invoices for payment to accommodate.

Asphalt extension will be scheduled after the concrete is poured in front of the two hangars being built on the south end of the hangar row.

The lunch "meet and greet" with the city went well. Attendance was good and the weather was perfect. Rides were given to the city officials that wanted, and good discussion was had about the airport overall.

Fly-In date is set for September 22 to coincide with West-Fest. Suggestions were made to invite food truck vendors to provide the food. EAA will be notified to possibly set up a Young Eagles event. There will be a poker run set up for pilots, and the possibility of offering rides to support the West Fargo Public School Aviation program was discussed.

6. Non Agenda Items:

There was discussion about adding removable speed bumps and a speed limit sign along the back access road. This is becoming a busy road and safety is a concern.

Motion to adjourn by Barrett and seconded by Brian.

Wade Swenson – Chairman

Matt Retka – Secretary

(Minutes prepared by Dan Loegering)

