



West Fargo City Commission Meeting
Monday June 3 2019
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday June 3, 2019, at 5:30 pm. Those present were Mike Thorstad, Eric Gjerdevig, Bernie Dardis, Brad Olson, and Mark Simmons. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the minutes of May 20, 2019. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated June 3, 2019 and Building Permits #211-273. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Thorstad seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Designation of the Fargo Forum as the Official Newspaper of the City of West Fargo
- c. Approval of Public Liquor Consumption for the Wet Fargo Street Fair on June 8, 2019
- d. Encroachment Agreement for 300 Sheyenne Street
- e. Approve Plans and Specifications for construction of Street Improvement District No. 2254, Authorize Advertisement for bid documents for construction of Street Improvement District No. 2254
- f. Resolution Approving Contract and Contractor's Bond for Sewer, Water, Storm and Street Improvement District No. 1322
- g. Gaming Site Authorization for Arc Upper Valley. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Electronic Pull Tabs, Twenty-One, Poker, and Paddlewheel Table from 7-1-19 to 6-30-20 at Bar 9, 1405 Prairie Parkway
- h. Gaming Site Authorization for Red River Regional Marksmanship Center. Games to be conducted: Raffles from 7-1-19 to 6-30-20 at the Red River Regional Marksmanship Center, 640 16th Street NE
- i. Final Approval of funding for Fueling Our Future for \$100,000/year for four years

No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission for a 5:30pm Public Hearing for the Buffalo Wings & Rings Liquor License Application. The background check and application have been approved by city departments, with recommendation for approval. The Public Hearing was opened. There was no Public Comment. The Public Hearing was closed. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the liquor license application for Buffalo Wings & Rings. No opposition. Motion carried.

Paul Tucci with Oppidan appeared before the Commission to provide an update on the buffering at the Oppidan Site. Mr. Tucci requested to forgo the assessed penalty of \$1000 per day in liquidated damages and to extend the date of completion to 6/17/19. After discussion, Commissioner Thorstad moved and Commissioner Gjerdevig seconded to extend the deadline of completion of buffering, fencing, and landscaping to 6/17/19 at 5:00pm and to provide an update to the Commission at the regularly scheduled City Commission Meeting. If the date of completion is not met, all liquidated damages will be assessed retroactively at \$1000 per day. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to provide a project update for Water Distribution Project (Improvements No. 1312 and 1313) and a review of the Preliminary Engineering Report. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Preliminary Engineering Report and authorize to advertise for bids for Water Distribution Project Improvements 1312 and 1313. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission for a request to hire additional personnel. The position is for an Office Coordinator to support the Engineering and Planning Departments. After discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the additional personnel request. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission to review the 2019 Mosquito Control Contract with Cass County Vector Control. After discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the contract. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission and presented the following for the City Administrator's Report:

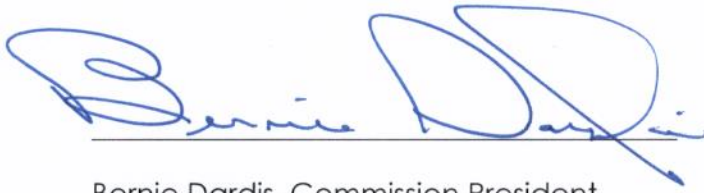
- Dustin, Tina, Chris to attend the Southeast Cass Water District Meeting
- NW Transportation Meeting Tuesday 6/4 @9am
- First ever West Fargo Street Fair Saturday, June 8 from 10am-6pm, Street Dance 7-9pm
- Working on budgets with Finance Director Jim Larson
- NDLC Legislative Update Thursday 6/6 @5:30pm in the Commission Chambers

City Engineer Dustin Scott appeared before the Commission to provide an update on construction projects. No action was requested of the Commission.

There was no correspondence.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.



Bernie Dardis, Commission President



Tina Fisk, City Administrator