

West Fargo Airport Authority Meeting
Date: May 30th, 2019
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson, Dan Loegering, Brian Christl, Matt Retka, Barrett Irving

Members Absent: Mark Simmons.

Others Present:

Airport Manager Robbie Grande

1. **The meeting was called to order by Wade Swenson**
2. The minutes from the April 25th, 2019 meeting were approved as written. Motion by Barret and Second by Dan. None opposed, motion carried.
3. ALP:
 - Revised Final Draft of drawings have been provided.
 - Questions about currency of 1959 USGS and 2007 areal base maps
Barrett motioned to approve the ALP, Brian seconded. None opposed.
4. The monthly Income Statement and Fund Balance report as of 4/30 were reviewed. No additional questions. Motion by Dan and Second by Barrett. None opposed, motion carried.
5. 2020 Budget
 - Some discussions on how the airport should plan for capitol improvements projects and how this is to be incorporated into subsequent annual budget requests.
6. Report from Airport Manager:
 - New batteries in the mower
 - Grounds are still wet in spots
 - Neighbor homeowner applied for conditional use permit -no issues from the airport
 - Crack seal & striping planned for the week of June 10th
 - New pavement condition report has been published. There is an issue with one area at the airport.
 - NDAC grants have been awarded for the 2018 work performed at the airport.

7. 2019 Fly-In & Event Planning

- Potential dates for June appreciation event would be week of June 17th or 24th. Working on scheduling this date Wednesday June 26th.

8. Non Agenda Items:

- Discussion on Table and chairs for airport events. Matt mentioned picnic tables would be nice. Barrett offered to donate some chairs to the airport.
- Discussion on future hangar paving options in front of new hangars. The airport authority would like to make it a requirement for owners to pave up to and in between hangars from the taxiway.

Motion to Adjourn by Barrett and Second by Dan. Meeting was adjourned at 6:40pm.

Wade Swenson-Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]