

**West Fargo Airport Authority Meeting**  
**Date: March 28<sup>th</sup>, 2019**  
**West Fargo Airport – 5:30 PM**

**Members Present:**

Wade Swenson, Brian Christl, Matt Retka, Dan Loegering, Mark Simmons, Barrett Irving

**Members Absent:**

None

**Others Present:**

Airport Manager Robbie Grande, Andrew Aakre (Moore)

1. **The meeting was called to order by Wade Swenson.**
2. Review of the minutes from the February 28<sup>th</sup> meeting. Motion to approve minutes as written by Barrett and Second by Dan. None opposed, motion carried.
3. The monthly Income Statements and Fund Balances through February were reviewed. This included separate review of to-date (partial) deductions for March. These financial reports were provided in a new format which was well-received by the airport authority. Dan motioned & Matt seconded to approve the monthly financial reports. None opposed, motion carried.
4. ALP: Andrew Aakre from Moore went through and discussed the preliminary Airport Layout Plan drawings. Some revisions were discussed and edits are to follow. The airport authority believes that the ultimate airport layout plan complements the 2.0 plans for the lagoon areas and is eager for an opportunity to discuss the airport benefits and uses with city planners.
5. 2020 Budgeting was tabled per request from Jim at the city. Budget discussions will likely be initiated in the next couple of months at West Fargo's request.
6. Report from Airport Manager:
  - NDAC has a new airport planner named Adam Dillan who is tentatively planning a visit to West Fargo Airport early this summer
  - Planning to submit on 3 grants with NDAC: 1) ALP, 2)Mower, 3)Fill
  - Receiving bids for taxiway extension (~80'x275'), crack seal, and re-stripes
  - Busy with seasonal spring melt prep around the airport and has offered touring flights to city officials to observe flooding
  - Planning to obtain a pump to assist site drainage if needed
  - Drone flights within vicinity of airports was discussed
  - Tire fixed on tractor
  - PCI results passed other than one section of concrete

- Sky Dive Fargo held a safety meeting at the airport with jumpers, ATC, and pilots. Good discussion on jump operations and Hector traffic
7. Non-Agenda Items:  
Still awaiting next steps for Conditional Use Permit

**Motion to Adjourn by Barrett and Second by Dan. Meeting was adjourned.**

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Wade Swenson-Chairman

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Matt Retka-Secretary

[Minutes prepared by Matt Retka]